

**TOWNSHIP OF MANALAPAN  
BOARD OF FIRE COMMISSIONERS  
DISTRICT NO. 1**

**REGULAR MONTHLY MEETING**

**March 6, 2013**

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 1, in the Township of Manalapan, was called to order at 8:10 p.m. by Chairman Alan Spector, in compliance with the New Jersey Open Public Meetings Act.

**PRESENT:** A. Spector, K. Kelly, G. Schmatz, L. Caruana, D. LaRocca, P. Kwiecinski, \ F. Kuka, S. Burdick, & K. Fabiano

**BILLS AND COMMUNICATIONS**

All board members received last meeting minutes via E-Mail.

Received Membership Report.

Received letter from attorneys regarding Gordons Corner Water Company wanting to raise their rates.

**TREASURER'S REPORT**

Wachovia Money Market	\$ 81,133.65
Wachovia Checking	\$ 11,563.20

**ATTORNEY'S REPORT**

No report.

**INSURANCE**

Still need Corey Earley's LOSAP beneficiary form back.

**EQUIPMENT REPORT**

Gloves are in.

Fan is still out for repair.

Need new slow close valve on 26-1-90

Still waiting on nozzle.

Two valves were ordered.

**RADIO REPORT**

Batteries, chargers and antennas are in.

**CHIEF'S REPORT**

Asst. Chief Kuka stated we have 56 calls for the month and about 180 so far this year.

## **TRUCK REPORT**

26-1-77 – has an antifreeze leak.  
26-1-91 – front seal on passenger side has been repaired.  
26-1-80 – hold down handle for the back has been repaired.  
26-1-90 – replaced marker lights on the back.

## **ASSOCIATION REPORT**

Steve Burdick met with Chris Sullivan regarding work to be done in the back.  
Stockels to start cleaning up around the outside of both houses.  
Old gym equipment to be moved to storage unit.  
Commissioner Schmatz talked to Precision Tech about having a light analysis done. Would also like to have a load test done on the generator at the Satellite.

## **TRUSTEES' REPORT**

No report.

## **OLD BUSINESS**

See attached.

## **NEW BUSINESS**

Commissioner Schmatz made a motion to pay all vouchers; this was seconded by Commissioner Kelly. All voted aye.

Commissioner Kelly made a motion for \$2,400 for a Trench Rescue class for 12 people, pending approval from the town for the site; this was seconded by Commissioner Schmatz. All voted aye.

Commissioner Spector made a motion not to exceed \$1,500 for the purchase of additional gym equipment and renovations; this was seconded by Commissioner Schmatz. All voted aye.

Gary Weiss asked about the Community Service Program. This will now be handled by the fire company.

Commissioner Spector made a motion not to exceed \$3,800 for hose testing by Fail Safe; this was seconded by Commissioner Kelly. All voted aye.

Commissioner Kelly made a motion to add insurance on all the phones that we have; this was seconded by Commissioner Spector. All voted aye.

Commissioner Spector made a motion not to exceed \$850 to purchase 10 portable batteries; this was seconded by Commissioner LaRocca. All voted aye.

Commissioner Spector asked for the phone number/serial number from anyone who has air card/hotspot.

Reorganization of Commissioners is as follows:

Commissioner Spector – phones, website, OSHA, ISO, audit, driver’s abstract

Commissioner Kelly – Clerk, budget, computers, OSHA, ISO, census

Commissioner Schmatz – Treasurer, equipment, equipment testing

Commissioner Caruana – insurance, mail, LOSAP, physicals

Commissioner LaRocca – trucks, radios, Opticom, testing (hose, ladder, pump)

Meeting opened to the public at 9:35 p.m.

A motion was made by Commissioner Spector to adjourn; it was second by Commissioner Kelly and all voted aye.

Meeting adjourned at 9:37 p.m.

Respectfully submitted,  
Kenneth Kelly, Clerk

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**UNFINISHED BUSINESS – 3/6/13**

**Fire District Website:**

2/6/13 – Peter Hall needs budgets for 2010 through 2012. Commissioner Weiss will set up emails for the Commissioners for the website.

2/20/13 – Commissioner Weiss did our Mission Statement.

3/7/13 – Commissioner Spector reported that Pete Hall has all the information he needs for the website. Should be up and running by Thursday afternoon.

A discussion was held regarding the nozzle and inductor we have been waiting for from Tasc. Commissioner Schmatz to look into a new vendor.

There are still 2 members that need to complete their physicals.