

**TOWNSHIP OF MANALAPAN  
BOARD OF FIRE COMMISSIONERS  
DISTRICT NO. 1**

**REGULAR MONTHLY MEETING  
January 17, 2018**

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 1, in the Township of Manalapan, was called to order at 8:13 p.m. by Chairman Alan Spector, in compliance with the New Jersey Open Public Meetings Act.

**PRESENT:** A. Spector, K. Kelly, G. Schmatz, L. Caruana, D. LaRocca, R. DiTota, E. Nelson & S. Burdick

**BILLS AND COMMUNICATIONS**

All Board members received last meeting minutes via E-Mail.

**TREASURER'S REPORT**

Wachovia Money Market	\$491,623.65
Wachovia Checking	\$ 7,138.75

**ATTORNEY'S REPORT**

No report.

**INSURANCE**

Commissioner Caruana stated that the census was completed for the life insurance policy; added one new member and removed 10 members.

**EQUIPMENT REPORT**

No report.

**RADIO REPORT**

No report.

**TRUCK REPORT**

26-1-74 – Steve has been in touch with Fire & Safety and Pierce regarding the computer issue. The program is being rewritten and will be reinstalled.

26-1-73 – batteries replaced.

26-1-90 & 26-1-91 - UL reinspected the ladders and passed.

**CHIEF'S REPORT**

34 calls for the month so far.

Rehab was utilized for 2 alarm fire in Morganville.  
Equipment in trailer needs to go to storage.  
MARP was revamped and submitted to County along with run card  
Discussion held on grants Chief DiTota is applying for.  
Discussion held on bail out system.

### **ASSOCIATION REPORT**

Main House has been painted.  
Working on PM schedule for building maintenance issues.  
Two of the three heaters in the back building are not working.  
Chairs have been ordered.  
Roof over atrium is leaking badly; received quotes.

### **TRUSTEES' REPORT**

No report.

### **OLD BUSINESS**

See attached.

### **NEW BUSINESS**

Commissioner LaRocca made a motion to pay all vouchers; this was seconded by Commissioner Schmatz. All voted aye.

Commissioner LaRocca made a motion for \$210.43 to reimburse Larry Kole for badges; this was seconded by Commissioner Kelly. All voted aye.

Commissioner Schmatz made a motion for \$2,100 to Precision Tech to purchase and install the new lights in the meeting room; this was seconded by Commissioner Kelly. All voted aye.

Commissioner Schmatz made a motion for \$1,200 to purchase new wall sconces for the Main House; this was seconded by Commissioner Kelly. All voted aye.

Commissioner Schmatz made a motion for \$536 to Precision Tech to replace the recessed lights in the meeting room; this was seconded by Commissioner LaRocca. All voted aye.

Commissioner Kelly made a motion for \$260 to purchase 2 new chairs from Staples for the radio room; this was seconded by Commissioner Spector. All voted aye.

Commissioner Kelly made a motion for \$1,600 to purchase 8 chairs and 2 tables from W.B. Mason for the meeting room; this was seconded by Commissioner LaRocca. All voted aye.

Commissioner Kelly made a motion not to exceed \$11,000 to A-Top Roofing & Construction to repair the roof over the atrium and the adjoining roof – see attached quotes; this was seconded by Commissioner Schmatz. All voted aye.

Commissioner Kelly made a motion for \$2,600 to hire a grant writer to apply for a radio grant; this was seconded by Commissioner LaRocca. All voted aye.  
Commissioner Schmatz made a motion not to exceed \$3,000 to hold an ice water rescue class; this was seconded by Commissioner LaRocca. All voted aye.

Meeting opened to the public at 9:18 P.M.

A motion was made by Commissioner Spector to adjourn; it was seconded by Commissioner Kelly and all voted aye.

Meeting adjourned at 9:20 P.M.

Respectfully submitted,  
Kenneth Kelly, Clerk

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**UNFINISHED BUSINESS – 1/17/18**